

# AUSTIN COUNTY EMERGENCY COMMUNICATIONS DISTRICT

JULY 16, 2024

The regular meeting of the Emergency Communications District of Austin County was held at 9:00 A.M. on Tuesday, July 16, 2024, at the Austin County Emergency Communications District Office, at 842 W. Main, Bellville, Texas, with the following present:

Jay Reeves – President  
Roy Mercer – Vice-President  
Bobby Rinn – Board Member  
Walter Morrow – Treasurer  
Jason Hammons – AT&T  
Casey Lyde – LJA Engineering  
Megan Nunn - Accountant

The meeting was called to order at 9:00 a.m.

Prayer and Pledge of Allegiance.

Quorum was declared by roll call. Sandra Alaniz and David Watson were absent.

**Consideration of Agenda** – Walter Morrow made a motion to accept agenda; second made by Roy Mercer – Motion carried.

**Public Forum** – no one

**Consideration of Minutes** – Roy Mercer made a motion to accept the June 11, 2024 minutes; second made by Walter Morrow – Motion carried.

**Consideration of Treasurer's Reports** – Roy Mercer made a motion to accept the June 2024 reconciliation reports, bank statements, and account balances; second made by Bobby Rinn – Motion carried.

**Consideration of Invoices (Profit/Loss Reports)** – Walter Morrow made a motion to accept the June 2024 profit/loss reports; second made by Roy Mercer – Motion carried.

**Website update** – Walter Morrow made a motion to change website services to Streamline and have the website renovated; second made by Bobby Rinn - Motion carried.

**Consideration and adoption of the FY 2024-2025 budget** – Roy Mercer made a motion to accept the FY 2024-2025 budget with the changes discussed; second made by Bobby Rinn – Motion carried. (The Board decided to have the Vice President present the budget by email to City Councils. If a City would like it presented at a council meeting, then arrangements will be made to do so. If another board member would like to attend, they are welcome to do so during any presentation. The Commissioners' Court presentation will occur in August.)

**Old business** –

- Processing of files/maps from SO to Dispatch – GeoComm will give Casey Lyde (LJA Engineering) the right to dump files once they go through GeoComm with all corrections completed and put upgrades into AT&T computers at each console at Dispatch.

- Roy Mercer made a motion to verify GeoComm's fees and spend up to \$2500 on computer software to assist LJA to communicate on addressing and mapping processes with office personnel; second by Walter Morrow – Motion carried.
- It needs to be determined if the former Director was using an ACECD laptop or a personal laptop.
- The accountant presented an On-the-Clock application to the Board. This program will keep all records necessary for time worked and PTO used. All time off requests are submitted electronically as well.
- The accountant and treasurer have been in touch with our credit card agency, and they are resolving the issues. Once these issues are resolved, QuickBooks will be reinstated.
- Roy Mercer and Jason Hammons (AT&T representative) will be working with Donna Pair (AT&T) to look into and understand where we are with all of our equipment.

**New business –**

- Walter Morrow made a motion that the Vice President be added as the third signature on the bank accounts and credit card; second made by Bobby Rinn – Motion carried.
- Selling the truck was discussed and will be presented at the August meeting.
- Vicki Rudloff at the AT&T store in Brenham is doing discovery runs on all lines that will improve communications.

**Report from rural addressing:**

- New addresses for **JUNE 2024**: 36 (includes 23 in Bellwood Oaks subdivision)

**Report from AT&T –** No issues reported.

**Executive Session –** None

**Items/Announcements from Board Members**

Insurance adjustor will be contacted to assess the damage to the building caused by the recent storms.

Roy Mercer made a motion to adjourn meeting; second made by Walter Morrow – Motion carried.  
Meeting adjourned at 10:02 a.m.

ATTEST:



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Jay Reeves, President