

# AUSTIN COUNTY EMERGENCY COMMUNICATIONS DISTRICT

**September 12, 2017**

The regular meeting of the Communications District of Austin County was held at 9:00 A.M. on Tuesday, September 12, 2017 at the Austin County Communications District Office, at 842 W Main, Bellville. Texas, with the following present:

Jay Reeves, President  
Richard Holloman, Vice-President  
Linda Toman, Treasurer  
Lisa Janish, Recording Secretary  
Ray Chislet, Board Member  
Delwin Rettig, Board Member  
Jeffrey Hill, Executive Director  
Jason Hammons, AT&T non-voting Board Member  
Rhon Green, AT&T  
Michael Moron, AT&T

The meeting was called to order by Jay Reeves at 9:02 a.m.

Delwin Rettig led the prayer.  
Jay Reeves led the pledge.

Quorum was declared by roll call.

Consideration of Agenda – Richard Holloman made a motion to accept agenda, second made Linda Toman – Motion carried

Public Forum – no one

Consideration of Minutes – Richard Holloman made a motion to accept minutes from June and July meetings, second made by Delwin Rettig – Motion carried

Consideration of Treasurer's Reports – Lisa Janish made a motion to accept the June, July, and August 2017 reconciliation reports, second made by Richard Holloman – Motion carried

Lisa Janish made a motion to accept the June, July, and August 2017 bank statements, second made by Richard Holloman – Motion carried

Consideration of Invoices (Profit/Loss Reports) – Delwin Rettig made a motion to accept the June, July, and August 2017 profit/loss reports, second made by Richard Holloman – Motion carried

TNRIS Imagery – Delwin Rettig made a motion to subscribe to TNRIS imagery, second made by Richard Holloman – Motion carried

Seidel Schroeder – Delwin Rettig made a motion to sign engagement letter with Seidel Schroeder for 2016-2017 fiscal year audit, second made by Linda Toman – Motion carried

Report from rural addressing and Executive Director:

Addressing report for **JUNE 2017**:

21 new address

Road signs - 9

9-1-1 calls for **JUNE 2017**:

EMS – 288

Fire – 106

Law – 2636

Sealy PD – 390

Addressing report for **JULY 2017**:

31 new address

Road signs - 2

9-1-1 calls for **JULY 2017**:

EMS – 366

Fire – 152

Law – 3444

Sealy PD – 349

Addressing report for **AUGUST 2017**:

14 new address

Road signs - 0

9-1-1 calls for **AUGUST 2017**:

EMS – 303

Fire – 146

Law – 2640

Sealy PD – 325

Report from AT&T – Discussed moving dispatch equipment to temporary setting at sheriff office

Travel Policy/Vehicle Use Policy – Delwin Rettig made a motion to accept the travel policy and vehicle use policy, second made by Ray Chislet

### **Executive Session**

The board went into executive session at 9:21 a.m. and came back to regular session at 10:20 a.m.

Delwin Rettig made a motion to set executive director salary range at \$40,000.00 to \$60,000.00, second made by Richard Holloman – Motion carried

Richard Holloman made a motion to set hourly rate to \$18.00, second made by Lisa Janish – Motion carried

Richard Holloman made a motion to set executive director salary to \$50,000.00, second made by Lisa Janish – Motion carried

Budget – Richard Holloman made a motion to add third position to budget with salary of \$30,000.00 to \$50,000.00, and budget item of \$40,000.00 for that position, second made by Lisa Janish – Motion carried

Richard Holloman made a motion to approve the budget with changes to payroll changes, second made by Delwin Rettig – Motion carried

### **Items from Board Members**

None

Richard Holloman made a motion to adjourn meeting, second made by Ray Chislett – Motion carried.  
Meeting adjourned at 10:28 a.m.



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Jay Reeves, President

ATTEST:



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Lisa Janish, Recording Secretary